

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES May 20, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on May 20, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director

Via Zoom: John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager;

Absent: Francie Guerra, Staff Liaison

CONSENT AGENDA

John Quinn motioned, and Ron Palmer seconded approval of the consent agenda consisting of minutes of the April 15, 2026, Board Meeting and the April 22, 2026, Budget Committee Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-06: AUTHORIZATION OF GENERAL MANAGER TO ACT ON BEHALF OF THE DISTRICT FOR EXISTING FUNDING AGREEMENTS

Funding agreements are currently in place for several projects; however, following the transition to a new General Manager, many of these agreements do not include updated documentation recognizing the current General Manager as authorized by the Board to act on behalf of the District.

While the Board previously granted such authorization for the Antelope Road Sewer Reconstruction Project, similar authorization has not been formally extended to other projects funded through DEQ and Business Oregon.

To resolve this issue, the proposed resolution will formally authorize the current General Manager to act on the District's behalf with respect to DEQ-funded projects, including the Cummins Stormwater Facility and Shady Cove UV Disinfection, as well as the Business Oregon-funded Gold Hill Intertie. This authorization will also apply to any other existing loans, grants, or financing agreements.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-06. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Onboard

- Focus on budget preparation and routine operations.
- Onboarding approximately 90% complete; finalizing financial account access and loan authorization issues.
- Conducted system tour and field review for upcoming interceptor outlet project.
- Insurance renewals in progress: medical, dental, and cybersecurity complete; property/liability and workers' compensation pending.
- Initiated discussions with Eagle Point regarding franchise agreement billing provisions.
- Began historical flow analysis, interceptor system review, and preliminary strategic and master planning (Interceptor and Lagoon).

Gold Hill

- Notified of potential CWSRF policy revision that could impact \$2M loan forgiveness if closing occurs after September 2026.
- Coordination with DEQ underway; intent is to close prior to the deadline.

Staffing

- Filled open O&M position; new hire (former employee).

Outside Consultant Work

- Manager disclosed ongoing structural engineering consulting work and a delayed civil project in Medford; a discussion with the Board was requested.

CLAIMS LISTING

John Quinn motioned, and Ron Palmer seconded to approve the May Claims Listing for \$1,293,707.62. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:37 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

May 18, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

Stormwater (MS4)

We've been asked by ACWA and the Governor's office to sit on a panel to discuss the state MS4 program and the effect on housing production. The panel includes the LOC lobbyist and four local agency representatives from around the state, DEQ, private engineers, and the Governor's office of housing production. So far, we've had multiple lead in meetings and one kickoff meeting with the Governor's office to discuss issues and possible solutions. It's difficult to tell if much will come from these meetings but it's good to see some discussion on ways to improve the program and address the impacts.

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've worked with our consultant to analyze multiple design alternatives to minimize ground disturbance at the treatment plant. A memo has been sent to USDA, SHPO, and the tribes. We will meet with the stakeholders today to discuss and hopefully formulate a mitigation plan.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The final plans and Specs must be reviewed and approved by DEQ.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt

submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** We are working with Gold Hill's engineer to finalize the water relocation and construction plans.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M is looking into a plan to dredge and remove built up solids in cell one as a stop-gap prior to moving forward on a permanent solution. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** We are working through the very last punch list items with the contractor.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

May 13, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In April, 10.3 miles of pipes were cleaned.

TV Inspection:

-In April, 10.2 miles of pipes were video-inspected.

Pump Station:

-Agate Pump Station control and VFD upgrade.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- April total Septic, FOG, and PPW received 571,855 gallons. \$87,778

-Fog 47,480

-PPW 43,405

-Septic 480,970

Vehicles

-Flusher/Jetter truck is almost completed and should be delivered soon.

