

ROGUE VALLEY SEWER SERVICES
REGULAR MEETING OF THE BOARD OF DIRECTORS
138 WEST VILAS ROAD
CENTRAL POINT, OR 97502
APRIL 15, 2026 - NOON
AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

I. PUBLIC COMMENT

II. CONSENT AGENDA

II-1 Approval or Corrections to the March 18, 2026 Meeting Minutes

III. PUBLIC HEARINGS

IV. RESOLUTIONS AND ORDINANCES

IV-1 Resolution 26-03

A resolution authorizing the current General Manager to negotiate the final terms and conditions of the DEQ loan associated with the financing of the Antelope Road Sewer Reconstruction (Project J084)

IV-2 Resolution 26-04

A resolution authorizing the General Manager to enter into an agreement with the Union Pacific Railroad for a sewer crossing of the XXX rail in association with the Gold Hill Intertie (Project G012).

V. BOARD UPDATES

V-1 Project Updates

V-2 O&M Updates

V-3 General Manager Update

VI. CLAIMS LISTING

VI-1 Approval of March Claims Listing

VII. ADJOURNMENT

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES March 18, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on March 18, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; John Edwards, Director

Absent: Roger Thom, Director; Ron Palmer, Director

ALSO PRESENT

Mike Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the February 18, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

FINANCE UPDATES

Cody Savey from Isler presented the findings from the FY2025 audit. He explained different points of the audit. No significant deficiencies were found in this audit

Brenda presented the budget assumptions for the upcoming 2027 budget.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

DEPUTY MANAGER'S REPORT

Carole has received the proposals for the Board Room AV system. This will be an item on the agenda for next month.

True South Solar has not contacted RVSS yet regarding their schedule to install solar panels on the shed in the back lot.

Carole pointed out the new maps in the front office and the Board room. These were created by Christine Lazina, the Stormwater/GIS Technician.

Ben Poaster, Stormwater Program Coordinator, conducted two Erosion Control classes. These were very well received. RVSS has the only DEQ acceptable class curriculum in Oregon.

Mike Zarosinski introduced himself. He mentioned that an earmark was submitted from our Senators for community-initiated projects. He's willing to "turn over every stone" to find funding.

Kay suggested a work study on remodeling the boardroom. Possibly to make it larger because of the auxiliary uses of the room.

CLAIMS LISTING

John Edwards motioned, and John Quinn seconded to approve the March Claims Listing for \$1,210,858.56. The motion was carried with a unanimous "Aye" vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:59 p.m.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

March 10, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

General Engineering Department Updates:

The MS4 permit has been distributed by DEQ and is out for public comment. We will be working with our partner agencies (local SWAT, ACWA, etc...) to review and provide comment to the permit. Unfortunately, if history is any guide, DEQ accepts comments but does not significantly address them.

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items must be completed and/or confirmed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've met with the national archaeologist with USDA who plans on issuing an adverse impact determination for the work at the treatment plant. The impacted parties (tribes) will have 30 days to respond to this letter. After 30 days, negotiations will begin to determine the extent of a mitigation plan.
 - o Complete and sign the railroad crossing agreements
 - o The final plans and specs must be reviewed and completed
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Our crew is performing some final pot-hole investigations on existing water lines. We plan on awarding this project in April pending the waterline investigations.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Construction
- **Updates:** We are waiting on the final TV footage to accept the project.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M is looking into a plan to dredge and remove built up solids in cell one as a stop-gap prior to moving forward on a permanent solution. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.

- **Updates:** We have performed the final walk through and compiled the final punch list items for the project. The project will be accepted once the punch list is complete.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

March 11, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In February, 10 miles of pipes cleaned.

TV Inspection:

-In February, 8.4 miles of pipes video inspected.

Pump Station:

-Justice Pump Station new control cabinet and VFD drives.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- February total Septic, FOG, and PPW received 495,101 gallons.

-Fog 45,035

-PPW 40,568

-Septic 392,581



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-04 AGENDA ITEM IV-1

ISSUE:

To document the intention of RVSS to receive funding from the Clean Water State Revolving Fund for the Antelope Road Sewer Reconstruction Project (J084).

BACKGROUND:

As part of the on-going inspection and maintenance program of RVSS, portions of the system in Antelope Road were identified as having served its useful life and included for replacement within the Capital Improvement Program. To facilitate replacement, RVSS applied for and received loan funding from the Clean Water State Revolving Loan Fund administered through the Oregon Department of Environmental Quality. The loan agreement allowed for up to \$6.6 mil be made available with \$2.0 mil of Principal forgiveness. The project is substantially complete with a total funding amount utilized of \$5.9 mil. Part of the loan documentation requires that the Board provide a Resolution to Undertake the Project. This was previously completed in September of 2023 by Resolution 23-31, but in consideration of the change in General Manager DEQ has requested new action that identifies the current General Manager as having the authority to undertake the loan as part of the final loan closing (DEQ standard form attached).

RECOMMENDED MOTION:

Move to approve Resolution 26-04 granting authorization by RVSS to accept a CWSRF loan from the Department of Environmental Quality (through the General Manager) for the Antelope Road Sewer Reconstruction Project.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-04

**AUTHORIZATION TO ACCEPT LOAN FROM THE DEPARTMENT OF
ENVIRONMENTAL QUALITY**

WHEREAS, Rogue Valley Sewer Services has submitted a loan application to the Oregon Department of Environmental Quality (DEQ) to fund the construction of the Antelope Road Sewer Reconstruction Project; and,

WHEREAS, the estimated cost of this project is \$6,600,000; and,

WHEREAS, DEQ is willing to issue a loan to RVSS in that amount for the construction of the project; and,

NOW, THEREFORE, BE IT RESOLVED, that RVSS is authorized to undertake the loan and that the RVSS Manager is authorized and directed to negotiate the final terms and conditions of the loan documents; to execute and deliver the final loan documents and to do any other acts necessary or appropriate in order to obtain the loan.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held April 15, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



State of Oregon Department of Environmental Quality

Resolution to Undertake the Project

Clean Water State Revolving Fund

Community name: _____

County name: _____

Resolution number: _____

Authorization to Accept Loan from the Oregon Department of Environmental Quality

WHEREAS, _____ has submitted a loan application to the Oregon Department of Environmental Quality to fund the _____; and,

WHEREAS, the estimated cost of this project to be funded by DEQ is _____; and,

WHEREAS, DEQ is willing to issue a loan to _____ in that amount for the project; and,

NOW, THEREFORE, BE IT RESOLVED, that upon legal review _____ is authorized to undertake the loan and that the _____ is authorized and directed to negotiate the final terms and conditions of the loan documents; to execute and deliver the final loan documents and to do any other acts necessary or appropriate in order to obtain the loan.

ADOPTED by the Governing Board of _____ at its regular meeting held on _____.

Community name: _____

Signing official name: _____

Signing official position: _____

Signing official signature: _____

If applicable, Countersigner

Signing official name: _____

Signing official position: _____

Signing official signature: _____

Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).

Translation or other formats

[Español](#) | [한국어](#) | [繁體中文](#) | [Русский](#) | [Tiếng Việt](#) | [العربية](#)

800-452-4011 | TTY: 711 | deqinfo@deq.oregon.gov



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-05 AGENDA ITEM IV-2

ISSUE:

To enter into a Pipeline Crossing Agreement with Union Pacific Railroad Company for the Gold Hill Intertie (G012).

BACKGROUND:

Annexation of Gold Hill into the RVSS Service District in August of 2023 included the intention to connect the community to the Regional Water Reclamation Facility operated by the City of Medford for wastewater treatment. RVSS is in the process of securing permissions for the placement of that new facility within various right-of way and other property as part of the project design. While both influent and effluent currently cross the railroad to and from the existing treatment plant, a new crossing is proposed with the intertie which requires an agreement with the Union Pacific Railroad Company (UP) who owns and operates those tracks. In addition, as an attached utility on the Blackwell Road (RR) Bridge Overpass an additional agreement is required at that location as well. The form of agreement is as provided by UP and represents their standard for all new crossings (see attached). While this motion does allow for RVSS to enter into the agreement by authority granted to the General Manager, the adequacy of the form is still subject to review and certification by both the funding source (USDA) and our outside counsel.

RECOMMENDED MOTION:

Move to approve Resolution 26-05 granting authorization by RVSS (through the General Manager) to enter into Pipeline Crossing Agreements with the Union Pacific Railroad for the Gold Hill Intertie.

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 26-05

APPROVE AN OCCUPANCY LICENSE AGREEMENT WITH CENTRAL OREGON & PACIFIC RAILROAD, INC.

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services hereby authorizes the General Manager to execute Pipeline Crossing License Agreements with Union Pacific Railroad Company, allowing Rogue Valley Sewer Services (RVSS) to maintain and operate sewer crossings across railroad property in association with the Gold Hill Intertie Project in Jackson County, Oregon;

WHEREAS, the agreements pertain to a sewer pipeline crossing located at Mile Post 458.64 on the Siskyou (CORP) Subdivision of Union Pacific Railroad Company property in Gold Hill, Jackson County, Oregon and Mile Post 449.72 on the Siskyou (CORP) Subdivision of Union Pacific Railroad Company property in Central Point, Jackson County, Oregon;

WHEREAS, the agreement allows RVSS to own, operate, and maintain the sewer facility in compliance with all terms and conditions of the Pipeline Crossing Agreement, including payment of any applicable fees and maintenance of required insurance coverage;

WHEREAS, execution of this agreement supports continued operation and maintenance of critical sewer infrastructure serving the Rogue Valley region;

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 15th day of April, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



November 13, 2025
Project: 0805569

ROGUE VALLEY SEWER SERVICES

Re: Proposed One (1) Overhead Eight Inch (8") Ductile Iron Pipe For Transporting And Conveying Sewer Pipeline Crossing of Railroad Property at Mile Post 449.72 on the Siskyou (CORP) Subdivision at or near Central Point, Jackson County, Oregon.

Attached is an original of the agreement covering your use of the Railroad Company's right of way. **Review and return the partially executed agreement via email.**

Railroad Protective Liability Insurance (RPLI) may be obtained from any insurance company which offers such coverage. Union Pacific has also worked with a national broker, Marsh USA, to make available RPLI to you or your contractor. You can find additional information, premium quotes, and application forms at (uprr.marsh.com).

If we have not received the executed document within six months from the date of this letter, this proposed offer of an agreement is withdrawn and becomes null and void.

After final approval and processing, the fully-executed agreement will be returned to you via email with instructions for coordinating your work. In no event should you begin work until you have received your counterpart of the fully-executed agreement.

If you have any questions, please contact me at ksjones@up.com.

Sincerely,

A handwritten signature in blue ink that reads "Kris Jones".

Kris Jones
Manager II Real Estate - Contracts



January 8, 2026
Project: 0804120

ROGUE VALLEY SEWER SERVICES

Re: Proposed One (1) Underground Twelve Inch (12") Concrete Pipeline Encased In A Twenty Four Inch (24") Steel Casing For Transporting And Conveying Sewer (Influent) And One (1) Six Inch (6") Concrete Pipeline Encased In A Twenty Four Inch Steel Casing For Steel Casing For Transporting And Conveying Sewer (Influent) Pipeline Crossing of Railroad Property at Mile Post 458.64 on the Siskyou (CORP) Subdivision at or near Gold Hill, Jackson County, Oregon.

Attached is an original of the agreement covering your use of the Railroad Company's right of way. **Review and return the partially executed agreement via email.**

Railroad Protective Liability Insurance (RPLI) may be obtained from any insurance company which offers such coverage. Union Pacific has also worked with a national broker, Marsh USA, to make available RPLI to you or your contractor. You can find additional information, premium quotes, and application forms at (uprr.marsh.com).

If we have not received the executed document within six months from the date of this letter, this proposed offer of an agreement is withdrawn and becomes null and void.

After final approval and processing, the fully-executed agreement will be returned to you via email with instructions for coordinating your work. In no event should you begin work until you have received your counterpart of the fully-executed agreement.

If you have any questions, please contact me at ksjones@up.com.

Sincerely,

A handwritten signature in blue ink that reads "Kris Jones".

Kris Jones
Manager II Real Estate - Contracts

PIPELINE CROSSING AGREEMENT

Mile Post: 449.72, Siskyou (CORP) Subdivision
Location: Central Point, Jackson County, Oregon

THIS AGREEMENT (“Agreement”) is made and entered into as of November 13, 2025, (“Effective Date”) by and between **UNION PACIFIC RAILROAD COMPANY**, a Delaware corporation, (“Licensor”) and **ROGUE VALLEY SEWER SERVICES**, to be addressed at 138 W. Vilas Rd., Central Point, Oregon 97502 (“Licensee”).

IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

Article 1. LICENSOR GRANTS RIGHT.

A. In consideration of the license fee to be paid by Licensee set forth below and in further consideration of the covenants and agreements to be performed by Licensee, Licensor hereby grants to Licensee the right to construct and thereafter, during the term hereof, maintain and operate one (1) overhead eight inch (8") ductile iron pipe for transporting and conveying sewer only, including any appurtenances required for the operation of said pipeline (collectively, "Licensee's Facilities") across Licensor’s real property, trackage, or other facilities located in Central Point, Jackson County, State of Oregon ("Railroad Property"). The specific specifications and limited purpose for Licensee's Facilities on, along, across and under Railroad Property are described in and shown on the Print and Specifications dated October 27, 2025, attached hereto as **Exhibit A** and made a part hereof.

B. Licensee represents and warrants that Licensee's Facilities will (i) only be used for one (1) overhead eight inch (8") ductile iron pipe for transporting and conveying sewer, and (ii) not be used to convey any other substance, any fiber optic cable, or for any other use, whether such use is currently technologically possible, or whether such use may come into existence during the life of this Agreement.

C. Licensee acknowledges that if it or its contractor provides Licensor with digital imagery depicting Licensee's Facilities ("Digital Imagery"), Licensee authorizes Licensor to use the Digital Imagery in preparing **Exhibit A**. Licensee represents and warrants that through a license or otherwise, it has the right to use the Digital Imagery and to permit Licensor to use the Digital Imagery in said manner.

Article 2. TERM.

This Agreement shall take effect as of the Effective Date first herein written and shall continue in full force and effect until terminated as provided in the "TERMINATION; REMOVAL OF LICENSEE’S FACILITIES" Section of **Exhibit B**.

Article 3. LICENSEE'S COMPLIANCE WITH GENERAL TERMS.

Licensee represents and warrants that all work on Licensee's Facilities performed by Licensee or its contractors will strictly comply with all terms and conditions set forth herein, including the General Terms and Conditions, attached hereto as Exhibit B and made a part hereof.

Article 4. INSURANCE.

A. During the term of this Agreement, Licensee shall fully comply or cause its contractor(s) to fully comply with the insurance requirements described in **Exhibit C**, attached hereto and made a part hereof. Upon request only, Licensee shall send copies of all insurance documentation (e.g., certificates, endorsements, etc.) to Licensor at the address listed in the "NOTICES" Section of this Agreement.

B. If Licensee is subject to statute(s) limiting its insurance liability and/or limiting its ability to obtain insurance in compliance with **Exhibit C** of this Agreement, those statutes shall apply.

Article 5. DEFINITION OF LICENSEE.

For purposes of this Agreement, all references in this Agreement to Licensee will include Licensee's contractors, subcontractors, officers, agents and employees, and others acting under its or their authority (collectively, a "Contractor"). If a Contractor is hired by Licensee to perform any work on Licensee's Facilities (including initial construction and subsequent relocation, maintenance, and/or repair work), then Licensee shall provide a copy of this Agreement to its Contractor(s) and require its Contractor(s) to comply with all terms and conditions of this Agreement, including the indemnification requirements set forth in the "INDEMNITY" Section of **Exhibit B**. Licensee shall require any Contractor to release, defend, and indemnify Licensor to the same extent and under the same terms and conditions as Licensee is required to release, defend, and indemnify Licensor herein.

Article 6. ATTORNEYS' FEES, EXPENSES, AND COSTS.

If litigation or other court action or similar adjudicatory proceeding is undertaken by Licensee or Licensor to enforce its rights under this Agreement, all fees, costs, and expenses, including, without limitation, reasonable attorneys' fees and court costs, of the prevailing Party in such action, suit, or proceeding shall be reimbursed or paid by the Party against whose interest the judgment or decision is rendered. The provisions of this Article shall survive the termination of this Agreement.

Article 7. WAIVER OF BREACH.

The waiver by Licensor of the breach of any condition, covenant or agreement herein contained to be kept, observed and performed by Licensee shall in no way impair the right of Licensor to avail itself of any remedy for any subsequent breach thereof.

Article 8. ASSIGNMENT.

A. Licensee shall not assign this Agreement, in whole or in part, or any rights herein granted, without the written consent of Licensor, which must be requested in writing by Licensee. Any assignment or attempted transfer of this Agreement or any of the rights herein granted, whether voluntary, by operation of law, or otherwise, without Licensor's written consent, will be absolutely void and may result in Licensor's termination of this Agreement pursuant to the "TERMINATION; REMOVAL OF LICENSEE'S FACILITIES" Section of **Exhibit B**.

B. Upon Licensor's written consent to any assignment, this Agreement will be binding upon and inure to the benefit of the parties thereto, successors, heirs, and assigns, executors, and administrators.

Article 9. SEVERABILITY.

Any provision of this Agreement which is determined by a court of competent jurisdiction to be invalid or unenforceable shall be invalid or unenforceable only to the extent of such determination, which shall not invalidate or otherwise render ineffective any other provision of this Agreement.

Article 10. NOTICES.

Except Licensee's commencement of work notice(s) required under **Exhibit B**, all other notices required by this Agreement must be in writing, and (i) personally served upon the business address listed below ("Notice Address"), (ii) sent overnight via express delivery by a nationally recognized overnight delivery service such as Federal Express Corporation or United Parcel Service to the Notice Address, or (iii) by certified mail, return receipt requested to the Notice Address. Overnight express delivery notices will be deemed to be given upon receipt. Certified mail notices will be deemed to be given three (3) days after deposit with the United States Postal Service.

If to Licensor: Union Pacific Railroad Company
Attn: Analyst – Real Estate Utilities (Project No. 0805569)
1400 Douglas Street, MS 1690
Omaha, Nebraska 68179

If to Licensee: ROGUE VALLEY SEWER SERVICES
138 W. Vilas Rd.
Central Point, Oregon 97502

Article 11. SPECIAL PROVISION – CONSTRUCTION OBSERVATION.

Licensor requires Licensee to provide monitoring of tracks and construction observation through Licensor approved observer named below during all construction and installation work. Licensee is to directly coordinate services with the named inspector:

Railpros Field Services
Email: RP.Utility@railpros.com
Phone (682)223-5271

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first herein written.

UNION PACIFIC RAILROAD COMPANY

ROGUE VALLEY SEWER SERVICES

By: _____

By: _____

Kris Jones
Manager II Real Estate - Contracts

Name Printed: _____

Title: _____



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

April 8, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - The national archaeologist with USDA has issued an 'adverse impact' determination for the work at the treatment plant. The impacted parties (tribes) have 30 days to respond to this letter and based on conversations with USDA it sounds like they have responded and are in contact with USDA. The tribes have indicated they want us to explore alternative locations for the pump station. Fortunately, the USDA determination letter addressed this concern noting that relocating the pump station is infeasible.
 - o Complete and sign the railroad crossing agreements. See resolutions.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.
 - o In review of the plans, it's been determined that odor issues may be a substantial concern at each of the air relief valves along the force main alignment. We will be working with our consultant to address this with design considerations and possibly an 'additive alternative' chemical dosing station at each pump station.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

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- **Status:** Design
- **Updates:** Our crew has performed pot-hole investigations on existing water lines and it's been determined that minor water line relocations will be required.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Complete
- **Updates:** Final Payment – \$109,598.70,
Original Bid – **\$430,324.00**
Final Construction Cost – **\$428,774.00**

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

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- **Updates:** We have performed the final walk though and compiled the final punch list items for the project. The project will be accepted once the punch list is complete.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

April 15, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In March, 9.8 miles of pipes cleaned.

TV Inspection:

-In March, 11.7 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

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-Fog 45,415

-PPW 46,285

-Septic 484,066

Building & Grounds

-True South Solar started the installation of solar on the vehicle storage area.



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April 15, 2026

To: RVSS Board of Directors

From: Michael J. Zarosinski, P.E. – General Manager

GENERAL MANAGER UPDATE

On-Boarding:

Regrets for not being able to attend in person, but as you know (and I have learned) this is a strong staff and you are in good hands today. I am still going through on-boarding process and while there are still a few outstanding agency accounts and memberships to finalize there have not been any issues to report regarding that transition. I have assumed the weekly meetings with division heads and have settled into the basic oversight of the day-to-day operations with staff, as well as finding time to engage with field crews outside of the office. While I am still going through acclimation with the agency SOP as well as developing a more comprehensive understanding of service delivery, overall I feel very comfortable in the organization and it is just a matter of time-in-seat to gain proper familiarity with all projects and operations. I will be meeting with all the service communities over the next couple of months but focused a bit more internal for the first few weeks.

Project Status:

As you probably noticed we have some of our more significant projects entering different phases with multiple projects in some form of close-out and the Gold Hill Intertie nearing design completion and approaching bidding and construction. Moving forward it is anticipated that Gold Hill will continue to be the priority task for Engineering with smaller projects filling-in downtime. At some point over the next 6 months we will find time to begin initiation on the next critical projects and will provide additional updates on the overall Capital Improvement Plan strategy at that point.

Meeting Format:

You may have noticed some changes in the format of the agenda documents. This is intended to have our public facing documents conform with the existing agency branding guidelines, provide consistency in meeting order regardless of the items required for business, and provide some additional information for agenda items that will require a vote. Please provide any feedback as to your preferences and I will accommodate.

Billing Practices:

We are working toward possible revisions in billing responsibilities with two of our service communities, Shady Cove and Eagle Point. These are remnants of past practices where we contract those municipalities for billings of our services and the preference in the future is to be able to assume that responsibility ourselves, which is the standard for all other accounts. I had

preliminary discussions with Shady Cove as they solicited input on a possible utility license ordinance and have reached out to Eagle Point as that franchise agreement is approaching renewal.

Separate, Gold Hill did approach me regarding billing practices for non-residential customers in that service area. This was driven by some concern with billings for City Hall directly; we are not receiving unusual amounts of complaints from other non-residential accounts. This is not a major issue, but the City Manager at Gold Hill has included Director Palmer in some of our communications and as such I am providing visibility of it to the Board overall. We are currently billing in accordance with the Code and those procedures had been explicit in the Annexation Agreement with Gold Hill as well. At first glance there seems to be some specific oddities with that account and it is not indicative of a problem at large. I will have a conversation with the City Manager soon after the Budget Committee meeting and anticipate it will be a collaborative meeting.

Budget Committee:

As a reminder, the Budget Committee meeting will be next week on Wednesday April 22. While I personally still have plenty of reviews to complete, staff has been on top of everything and we are prepared for the presentation.

Staffing Update:

As you are aware, Charles Griggs went on medical leave in December last year and then made the decision to retire in January. While O&M has been able to manage thus far, extended staffing gaps within a field crew can begin to create operational challenges, particularly as workload and response demands continue. As such, we have started internal discussion about recruitment options for filling the open position.



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COMMENTARY: CLAIMS LISTING AGENDA ITEM VI-1

ISSUE:

To provide authorization of payment of RVSS expenditures in conformance with the requirements of ORS 294.027(3).

BACKGROUND:

As part of the Agency's internal control framework and financial governance practices, the Board conducts a regular monthly review of the Claims Listing. The Claims Listing represents expenditures incurred in the normal course of business since the previous Board meeting and provides transparency, accountability, and formal authorization for the disbursement of public funds. The Claims Listing typically includes, but is not limited to vendor payments, payroll and payroll-related expenses, contractual obligations, employee reimbursements and operating expenses, and interagency, regulatory, or debt-related payments.

Board review and approval of the Claims Listing confirms that expenditures are consistent with the adopted budget, prior Board actions, and applicable laws and authorizes the custodian of funds to issue payment.

RECOMMENDED MOTION:

Move to approve the Claims Listing as submitted.