

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES April 15, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on April 15, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; John Edwards, Director; Roger Thom, Director; Ron Palmer, Director

ALSO PRESENT

Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

Absent: Mike Zarosinski, Manager

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the March 18, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-04: AUTHORIZATION TO ACCEPT LOAN FROM THE DEPARTMENT OF ENVIRONMENTAL QUALITY

This resolution authorizes the current General Manager to negotiate the final terms and conditions of the DEQ loan associated with the financing of the Antelope Road Sewer Reconstruction (Project J084)

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-04. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-05: APPROVE AN OCCUPANCY LICENSE AGREEMENT WITH CENTRAL OREGON & PACIFIC RAILROAD, INC

This resolution authorizes the General Manager to enter into an agreement with the Union Pacific Railroad Company for sewer crossings in association with the Gold Hill Intertie (Project G012).

Ron Palmer motioned, and John Edwards seconded the approval of Resolution 26-05. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

In Mike's absence, Carole presented the Manager's report.

Mike is settling into his new position as General Manager. He is still going through the onboarding process and getting a sense of how things work at RVSS.

Gold Hill Intertie is nearing its design completion and approaching bidding and construction

Mike has changed the format of the agenda documents. This is intended to ensure our public-facing documents conform to the existing agency branding guidelines, maintain consistency in the order of meeting items regardless of the items required for business, and provide additional information for agenda items that will require a vote.

Columbia Bank has sent a DocuSign email to all checking account signers. This is the final step to getting Mike's signature on the checks.

RVSS is working toward possible revisions in billing responsibilities with two of our service communities, Shady Cove and Eagle Point. In the past, these communities have been contracted to include sewer service billing on their customers' monthly bills. To establish a standard practice for all RVSS customers, a discussion is underway to discontinue this service and have the RVSS billing department include these customers in the standard billing system.

Separately, Gold Hill City Manager Lily Morgan voiced concerns regarding billing for non-residential customers. This was driven by some concern with billings for the City Hall directly. This is not a major issue, but to provide transparency, Director Palmer was mentioned in some of the communications. RVSS is currently billing in accordance with the Code, and those procedures are also explicitly set out in the Annexation Agreement with Gold Hill. Mike plans on meeting with Lily again in the near future.

Mike reminded the Board of the Budget Committee meeting on April 22, at noon.

Due to the unexpected retirement of a crew member, TJ and Mike have been discussing adding another employee to the O&M crew.

CLAIMS LISTING

John Quinn motioned, and Ron Palmer seconded to approve the April Claims Listing for \$1,312,963.40. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:42 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

April 8, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - The national archaeologist with USDA has issued an 'adverse impact' determination for the work at the treatment plant. The impacted parties (tribes) have 30 days to respond to this letter and based on conversations with USDA it sounds like they have responded and are in contact with USDA. The tribes have indicated they want us to explore alternative locations for the pump station. Fortunately, the USDA determination letter addressed this concern noting that relocating the pump station is infeasible.
 - o Complete and sign the railroad crossing agreements. See resolutions.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.
 - o In review of the plans, it's been determined that odor issues may be a substantial concern at each of the air relief valves along the force main alignment. We will be working with our consultant to address this with design considerations and possibly an 'additive alternative' chemical dosing station at each pump station.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Our crew has performed pot-hole investigations on existing water lines and it's been determined that minor water line relocations will be required.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Complete
- **Updates:** Final Payment – \$109,598.70,
Original Bid – **\$430,324.00**
Final Construction Cost – **\$428,774.00**

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M is looking into a plan to dredge and remove built up solids in cell one as a stop-gap prior to moving forward on a permanent solution. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

April 15, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In March, 9.8 miles of pipes cleaned.

TV Inspection:

-In March, 11.7 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- March total Septic, FOG, and PPW received 575,766 gallons.

-Fog 45,415

-PPW 46,285

-Septic 484,066

Building & Grounds

-True South Solar started the installation of solar on the vehicle storage area.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** We have performed the final walk though and compiled the final punch list items for the project. The project will be accepted once the punch list is complete.